

The Cottages board meeting minutes

These are the minutes for Cottages HOA board meeting on 9/14/2021.

6:30 pm at Ferguson's home.

Attended: Board members Bob Ferguson (President), Jacquelin Rasmussen (Board), Jonathan Berry (Secretary).

Andrea Perri absent due to sudden family emergency.

Objective of meeting: Attend to various matters.

- Minutes of 6/9/2021 were approved
- CC&R compliance enforcement through Balanced Books was discussed. At a fixed cost of \$50/mo, Balanced Books (Jessa) will manage the following:
 1. Receive reports of infractions from the Board
 2. Communicate with the lot owner regarding the report
 3. Indicate 10 day notice to clear the infraction
 4. After that a fee will be assessed bi-weekly and possible legal action
 5. Both JR and Bob approved
- Fall cleanup: It was decided we would apply 22 tons of 4"-8" rocks to median and dig trench to divert water runoff
 1. Will cost \$29/ton + \$225 for delivery
 2. We will ask for utility locations before we dig the trench
 3. There will be some heavy labor to move the rock
- Assignment: Andrea
 1. Snow removal
 2. Work with insurance company and file a claim for the damaged entry box. Work with Randy Westbrook about submitting the evidence
- Assignment: Jacquelin
 1. Overseer of Finances
 2. Overseer of road issues
 3. Provide semi-annual newsletter "The Cottages Chronicles"

Meeting ended at 7:40 pm

Respectfully,
Jonathan Berry
The Cottages HOA Secretary